

(Caption Test)

This is a test.

This is a test.

SPEAKER:

This is an audio check for today's webinar, Demystifying the EHDl Abstract Submission Process. Be a part of the 2023 national -- EHDl conference.

We will be starting at the bottom of the hour. That's in about seven minutes from right now.

You were in the right place for today's webinar. Demystifying the EHDl Abstract Submission Process. Be a part of the 2023 national EHDl conference.

We are going to start in just a few minutes here. Note that you can turn on the captioning if that would be helpful to you.

Connor, would you mind putting that in the chat if you have not already. About captioning.

SPEAKER:

This is Gunnar, I just posted.

SPEAKER:

Good deal. As with all of our webinars, this will be recorded. So if anything disrupts your full attention today, or you think the content of today's presentation would be beneficial for someone who isn't attending live, you can share this with them in a day or two so through our website which is infant hearing.org.

Mandy, would you like to do an audio check?

MANDY JAY:

How do I sound?

SPEAKER:

You sound good.

(Recording In Progress)

We will give it one more minute while people are signing on and will get started, how about that?

MANDY JAY:

Sounds good to me.

SPEAKER:

Mandy, why don't we go ahead and have you switch over to your screen. I will stop the screen-share.

MANDY JAY:

How is that?

SPEAKER:

Looks good.

So I would like to welcome everybody to today's webinar. Entitled, Demystifying the EHDI Abstract Submission Process: be a part of the 2023 national EHDI Conference.

My name is will Eiserman and I am the associate director of the national Center for hearing assessment and management, and co-PI of the EHDI NTRC which is the EHDI National Technical Resource Center.

As many of you know, we are annually engaged in hosting with several partners that Mandy will be talking about. The annual EHDI conference, and as we approach this conference there was an opportunity for anybody who wishes to, to participation beyond just being an audience.

So today, we're going to have this coffee break webinar to just help you know how you can consider participating in the meeting, and one of several ways.

This webinar is being recorded, and will be posted on [infants hearing.org](https://infanthearing.org) and the next day or so. So if anything disrupts your full participation today, or if you can think of somebody who would benefit from the content that is covered today, know that you can access this again through our website@infanthearing.org.

We want to give a quick shout out to our captioners and our interpreters today. We so appreciate in helping us make this meeting more accessible.

So without any further delay, I will turn it over to Mandy Jay who is on staff at the EHDI NTRC. And is an instrumental organizer of our annual conference. So Mandy, take it away.

MANDY JAY:

Thanks will. As well said my name is Mandy Jay and I am with NCM, the NTRC, and one of my rules is to help plan the national EHDI conference.

I am here to hopefully not talk quickly, but quickly let you know some things you may want to know

about the EHDl abstracts omission process.

So today we are going to talk about what is the EHDl conference in general? What is an abstract? Who should submit and attend? What are considerations for submitting should be? Then we will walk through the process. So you can see online what you will be saying if you were submitting an abstract.

So first we want to talk about what the EHDl conference goals and purpose are.

The main goal of the EHDl conference is as the slides say, to enhance the limitation of comprehensive state based Early Hearing Detection and Intervention vegan programs. And you could see the summary of the goals that are listed on the slide. You can look at them in full on the Eddie -- EHDl conference.org website to see what participant of the EHDl conference should be able to leave the conference knowing how to do or have a stronger awareness of.

When we were planning the EHDl conference every year, and we meet with hotel staff or conference location planners, they always try to point out the shopping and the highlights of their city. And those things are all great, but every year we tell them this group is a passionate group of people who want to improve screening services, outcomes for children who are deaf and hard of hearing.

So the people who attended this conference are all passionate, they don't skip out on sessions. They don't take the afternoon off to go shopping. They are there to network and learn from each other. So that is something you would consider when submitting an abstract. You have people who are actually going to be at the table listening to your presentation and participating.

The EHDl conference is organized annually by NCHAM, the American Academy of Pediatrics, and Hands & Voices. This is also one of the co-organizers.

Additionally we have a planning committee that meets your round -- your round to look at present is, organizations, some of the behind the scenes things most conference attendees don't know about.

But, the agenda, the mean of the agenda, the breakout sessions and poster sessions are basically set by those who submit an abstract. So hopefully, those of you who are in this webinar today, that will be you.

When we are looking at who should attend, and who should submit an abstract. You can see the list there. EHDl program staff, parents of children, advocates, and in. But if you have a passion for improving outcomes for children who are deaf and hard of hearing, then you are

And you are involved in your EHDl system, that's you and you should cement and abstract as well.

If you have been to the EHDl Conference before and what topics you thought, I wish they would talk about whatever topic it is you are looking for. Maybe you are the one who needs to bring that

knowledge to the EHDl conference in general. So you should be submitting an abstract so others can learn from you.

So this is a screenshot of the EHDl conference website. Again EHDl conference.org. This is where you would go to submit an abstract for the conference. And so I'm going to expand the process and then I'm going to show you the process.

First of all, let's just go back to the basics of what is an abstract? People ask that all the time. It seems like art, where you wonder what we even mean by saying that?

So, what we are asking you to do is write 300 words or less what topic you are wanting to cover. What problem did you have? What solutions came out of it? What is your area of expertise? We will talk a little more about that in the next couple of slides.

So when you are submitting this abstract, this description of what you want to present about. There are some things you want to consider.

We have 12 tracks or categories in which you will be able to submit this presentation proposal. This helps some people when looking at what track it was submitted in, to know what topic overall you were looking at.

This is a little bit subjective, we will talk about that in the next couple slides when we look through the 12 tracks.

You were going to be asked about the length of the presentation. Do you want to present for 30 minutes or six? Would you rather submit a poster? And there will be time at the EHDl conference where your poster will be with other posters, you will have an opportunity to talk with others about what your poster is about.

Again whether it is an abstract -- whether it is a presentation or poster, it will be about a 300 word description of what you want to present on.

Learning objectives, this is important so that people know when they come to your presentation. What are they going to leave knowing? What will they have learned? And we have some tips on how to write them posted on the EHDl Conference.org abstract submission page. This is an important and helpful information that will help you in writing, about three learning objectives is what we recommend.

When you submit your abstract, you were going to be asked who the presenters are. And you were going to have a couple questions about whether you are presenter, co-presenter or an author, but the author is participating in writing. Maybe writing your presentation, but not actually presenting on it. So you would need to have that information ready for your, for the submission process. And we do have presentation and poster tips posted on the website to help you through the process if you are new to

this.

Disclosure forms are a big deal for the continuing education process. And all presenters and co-presenters have to complete these.

The disclosure forms say... You may have nothing to disclose, or you may need to say my salary is paid from a business and you need to know that before present.

Again, the disclosure forms are not about you... I mean they are about you, but they are not for you. They are for those people who are wanting to receive continuing education through the conference. You may be wanting it also, but it's for all the attendees who want continuing education.

So as I mentioned before, we have 12 track options. Don't let this be overwhelming. This is a little bit subjective. You may have something you want to present on that will fit in multiple tracks. You were going to have an option to pick a primary track or secondary track. But again, this shouldn't be overwhelming. This should be just a guide for where you want to submit your presentation proposal.

There is a full description of each of the tracks listed in the ehdconference.org.

OK, this goes back to writing your proposal. What do you want to submit in your abstract? You need to be precise, 300 words is going to be the limit. -- Concise. Again you are looking at the question, the problem, the topic. What do you want to say? Do you have evidence to support that? And why your presentation is important, and how it can impact others who are attending the EHD Conference.

Again, the learning objectives. That's basically what you want people to walk away from your session or from the poster and say, "will as a result of attending that session this is what I now know." Again we ask three takeaways is what you should be able to list as learning objectives that people learn from attending your session.

So, this is now that I think I have quickly talked about the overall process. This is what it is going to look like.

When you go to the ehdconference.org webpage, you will go to submit a breakout session or poster. And you are going to have to create an account, if you don't already have one. If you are creating an account it's very easy, you can see from the slide. You just type in your email, you will get all set up. The system will walk you through that process of creating an account.

You are then going to be asked to look at terms and conditions for presenting during the EHD Conference. It's probably too small to read, but it is very clearly visible on the website as well. I just wanted you to know, you are agreeing to certain terms and conditions when you submit an abstract.

The conference management system is very simple to look through. Again you are going to smack you're going to need your title, what your format is, and you can see the tracks, your learning objectives. You can also see the learning outcomes guide. I can use that tool as a helpful way to write

your learning objectives. They don't have to be long at all. They can be short and to the point.

We do know that most continuing education places wanted to be measurable. You don't want your learning objectives to be describe or learn. Don't use those two words. You are going to use list three things that help families. Or, identify two options for family support. So those are just a couple of examples for learning objectives.

As I stated before, you are going to be asked if you are the primary presenter, co-presented, author or co-author. So have that information ready when you go into the abstract system so you can go ahead and add presenters as needed.

As you can see, when I submit I can add another person, so I can easily add person and their email address and other information to the presentation.

You were also going to be asked how you will be presenting? If you are presenting using reconciling which were spoken English. That is important because we share our information on the schedule, and for the sessions with our accessibility team, so that the interpreters and captioners no what to expect with the people presenting. And again you will be able to do this for not just yourself but for the other presenters as well.

SPEAKER:

Mandy this is Bill, can I just interject a question related to the last slide. -- Will.

If you have another co-presenter, they will also need to complete the disclaimer -- disclosure forms as well correct?

MANDY JAY:

That is correct.

SPEAKER:

Just wanted to clarify that. They will have to create an account and answer a few questions as well, but they won't have to submit all of this information. Just the disclosure forms.

MANDY JAY:

Correct. They will need to submit their land which, how they will be presenting. Because we recognize if you have three presenters in your session, there may be someone using ASL, someone using spoken English. So they will need to do that. And then they will go on to the disclosure information.

So that is the third step in the review process of submitting your abstract. Is that you are going to complete the disclosures. Again, this is about you, but not necessarily for you.

We submit to several different organizations that offer continuing education. And their primary, one of the primary requirements is that all presenters have disclosure forms. And this year we have updated the system so that if you submit an abstract, and even though you as the primary contact have

submitted your disclosures, your abstract may not be considered or accepted if the co-presenters have not completed their disclosure forms.

Again, you can see, it's just one page for AAA, one page for ASHA. That's American Academy of audiology. Then ASHA, I'm going blank. Well, American speech and hearing Association. Like I said, this year every co-presenter will have to have completed these forms or your abstract may not be accepted or scheduled for the conference.

So, that is it, that's the process. If you do your prep work before hand, this will be cutting and pasting. You will go in, complete the forms, and then this is what you were going to see. Your abstract has been successful submitted. You will receive a confirmation email.

If you do not see the screen, if you do not receive a confirmation email, you would need to follow-up.

You will also see on the screen that if you have more than one abstract you would like to submit, which is always welcome, you can just quickly click on submit and other abstract in that will save you some time in the process as you are just adding to what you have already submitted.

SPEAKER:

Mandy this is will, does that mean somebody could present, could propose one poster and one presentation?

MANDY JAY:

That is correct.

SPEAKER:

It could be a combination of things people could submit, and they could go through this process for each particular thing they would like to have an opportunity to share.

MANDY JAY:

That is correct. There is no limit to how many abstracts you can submit. You can submit for 60 many presentations, 30 minute presentations, posters. You can submit for whatever you feel relevant that you want to talk about.

SPEAKER:

Great. Mandy we are getting some questions, tell me when you are ready to do that.

MANDY JAY:

I just have two more slides and then we will talk about the questions. I want to make sure everyone knows the timeline, because in the process of this.

The abstracts are due October 3, so that is coming up. They are reviewed, each abstract is reviewed by a minimum of three different reviewers. Many people may not know we have a formal process for reviewing each abstract. And that's, again, every abstract is reviewed by three totally different

reviewers and then scored accordingly. In the notification of acceptance will go out bid November. That will let you know if your abstract has been subjected -- accepted or rejected for the 2023 meeting.

I believe that they are and I'm ready for questions.

SPEAKER:

The first practical question, this is Will again. Thank you Mandy.

Are the logins from the system last year still valid?

MANDY JAY:

Yes. Ideally. (Laughs).

SPEAKER:

I found them, when I logged in it already had my account there and my old password. I got in immediately.

MANDY JAY:

It should be there. Sometimes people forget what email they used were forget what password and you may have to reset. But yes, you should be able to lock right back in from previous years.

SPEAKER:

There was a question Mandy about language options around those that needed to indicate something other than spoken English. And the question is can you mention that some presenters choose to use cute language without voice, and what they should do about designating that?

MANDY JAY:

If you are using queued language, he will need to probably email and let us know. If your abstract is accepted, we have had queued language translators on site or virtually for the last couple of years. But, we will need to know that as soon as your abstract is submitted. Or accepted, let us know and we can record that from the backend if it is something other than spoken English or ASL.

SPEAKER:

I want to add, this is Will again. I want to add, the title of this presentation today is about demystifying the abstract process. It is also about demystifying what it means to come and share at this meeting.

Some of you may have never really presented to a group of people before. And we really want to encourage you to know that this is a friendly crowd. And it's not like an academic meeting where you are going to be taken to task and asked for difficult gotcha questions. That is really not the culture of this meeting. It's about sharing information.

And so, we will encourage you if you have had an initiative, a project this year that you think others would benefit from knowing about, and/or that you think you could benefit from getting feedback and

input about, this is a great place to do that.

Four, if you have been to this meeting before and you think, "well I have never really seen anybody like me present." While that might not be the reason to not present, it might be the very reason to present! That your perspective, your experience or whatever it is you are working on that is related to the early identification of children who are deaf or hard of hearing needs to be included in this conversation.

So, we are all about inclusion and diversity of perspectives under the overarching title of the EHDI system. So really think about what it is you have to share and see it as an opportunity.

Any other questions that we can try to address here?

Mandy, can you review when people would be notified if they were selected?

MANDY JAY:

Yes, this is Mandy. We will notify people mid-November. It is usually right around Thanksgiving, right before Thanksgiving when we send notices out about the abstract process.

Again, we walk through the review process. We want different people to look at the abstract, so it takes a little bit of time. Then we tried to schedule the sessions as well before we send notifications out mid-November.

SPEAKER:

OK, so that gives you some time right? After you have been selected, to then prepare your poster or your presentation to work collaboratively with a co-presenter. You do not have to have it all figured out just to submit your abstract. And I think that is a really important reminder, that if you are confident that you can complete this by the time of the session in March, that's all you need to be able to say at this point. It does not have to be done already.

MANDY JAY:

Correct. And we know that some people are in the middle of may be a research project, and it is not complete now but will be in January or February. So write that up. We want all different perspectives. You don't have to be finished by October (indiscernible).

SPEAKER:

And some projects really can be put -- be reported and presented in midway. So you may be midway in an endeavor, but at a meaningful point where you can start to share what you have been learning. That is a viable possibility as well.

I want to also encourage you to think about creatively, who could your fellow presenters be? And think about your colleagues, whether you have parents who might be able to participate alongside you. Whether there are adults who are deaf or hard of hearing who might come and bring a perspective that complements or contrasts with what you have to share.

So think creatively. We of course want these meetings to be interesting and fresh. So it doesn't have to fit the formula of something you have seen before. Be creative.

Anything else Mandy?

MANDY JAY:

No, I think we have covered it. I put the website address up on the screen. I also have my email and my number if anyone wants to call or text with questions, happy to help walk you through the process or answer any other questions you think of later.

SPEAKER:

Thanks, and remember to share this with your colleagues. Give them a notch. We can only have as many presenters as there are people willing to raise their hands and say they will do it. Now not everybody will be selected every time they put in an application. I certainly have not. Not been selected every time. But toss your hat and if you think you have something worthwhile. And as you think forward, around in (indiscernible) you are a part of, plan for next year as well because this is an opportunity that is going to continue to be available as a way of really learning from one another.

Thank you again to our captioners and our interpreters today. Mandy, thank you for pulling this together. And for all of you for taking the time to think about whether this is the year for you to share what you have been up to in your various work related to the early identification of children who are deaf or hard of hearing.

Anything else Mandy before we sign off?

MANDY JAY:

No, thank you for all of you who came. We appreciate it.

SPEAKER:

There is going to be a quick little survey that shows up in the Chatfield. Is it in the chat or the Q and A? And you can get a certificate of attendance for today's meeting.

SPEAKER:

That will just pop up in a medically when we closed the meeting.

SPEAKER:

OK, very good. So do that, give us a little feedback and you will get a certificate of attendance for today which I know is useful for some of you.

Thank you everybody, have a great day.

MANDY JAY:

Thank you.

Live captioning by Ai-Media