

**EHDI – 2014 Planning Committee Conference Call  
Monday, Aug. 12, 2013. 1:30 pm EST**

**MINUTES**

**Call Participants**

- Nancy Bloch
- Rachel Daskalov
- Carlos Duran
- John Eichwald
- Michelle Esquivel
- Irene Forsman
- Karla Giese
- Bianca Gomez
- Karen Hopkins
- Vicki Hunting
- Gayla Hutsell-Giugnard
- Faiza Khan
- Meaghan McHugh
- Tammy O'Hollearn
- Steve Richardson
- Sharon Ringwalt
- Tony Ronco
- Sadie Silcott
- Pam Tempson
- Melissa Vaughan
- Bailey Vincent
- Karl White

**Meeting Planners**

- Jamie Cousins
- Casey Judd
- Mandy McClellan

**Agenda**

1. Plenary presenters/topics –Initial voting results
  - a. Discussed concerns about Claudia Gordon not having info applicable to State EHDI coordinators. Similar concern for Barbara Luetke.
  - b. Discussed having a panel focused on autism with deaf and hard of hearing.
  - c. Nancy Bloch commented that Jean Gliddon-Prickett is a good speaker and would be honored to be invited.
  - d. David Willis- Karl suggested putting him back into the next round because of lack of info included with presenter nomination. One committee member didn't vote for him because they have heard a lot about this topic in the past and it isn't really applicable.

- e. Discussed having Marilyn Sass-Lehrer do a panel presentation, committee made decision to not add her back on list.
  - f. Committee made decision to choose the following speakers- Paul Carbone, Meg Camo, Adrian Davis, Claudia Gordon, Barbra Luetke, Mary Pat Moeller, Jean Gliddon-Prickett and David Willis.
  - g. Mandy will send out an updated list with these people and their presentation descriptions.
  - h. Each committee member will vote for 3 people from the list. Deadline will be to have votes in by Monday, Aug 19th.
2. Pre-Meeting Session Topics – Begin discussion of topics. 2013 Sessions can be found at <http://ehdimeeting.org/2013/Meetings.cfm?pg=pre>
  - a. Suggested to have Marilyn Sass-Lehrer’s parent panel session.
  - b. Suggested topic of autism and management of children with hearing loss.
  - c. Suggested to maybe do a session where different vendors were able to show their products/systems and how they work. Karla mentioned that most vendors are able to showcase their products in booths already.
  - d. Decision to send out a call for pre-session ideas/nominations to past attendees for ideas.
3. Overview of Abstract Review Committee Structure/Timeline for Abstract Submission
  - a. Abstract Submission process opened July 26<sup>th</sup> and closes on Oct 7<sup>th</sup>. Will begin reviewing abstracts on the 11<sup>th</sup> of Oct.
4. Meeting Format/Structure – change in reception time, etc. (See attached)
  - a. Mandy sent out updated meeting agenda via email prior to this call.
  - b. Will be moving the reception from Monday to Sunday. Also, opening exhibit hall on Sunday night to coincide with reception. Rest of the agenda will be similar to past years.
  - c. Discussed starting opening plenary at 8 a.m. to give State Stake Holder meetings an extra 15 minutes.
5. Sponsorship Opportunities (Draft sent prior to meeting)
  - a. Committee was sent a draft of the sponsorship packet that will be sent out to potential sponsors/vendors with opportunities to provide additional financial support to the meeting.
6. Subcommittee Structure Updates (Updated info to be sent prior to call.)
  - a. Most of committee has already been placed on a subcommittee, and if a member does not see their name and would like to be placed on a certain committee, please contact Mandy.
  - b. If the chair person of subcommittee would like more people on their committee contact Mandy as well.
7. Passover Planning Subcommittee
  - a. An apology letter was sent out to all past participants.
  - b. Planning to have appropriate services and food to accommodate the Passover, and provide flexibility scheduling posters and presentations.
  - c. Randi Winston will head a committee to work on Passover accommodations. Will have the rest of the committee members organized in the next couple weeks.

**Homework:**

- HW 1 – Final voting for Plenary Presenters/Topics
- HW 2 - Submit Pre-session presenter/topical recommendations.

Format to submit Pre-Meeting Session Presenters/Presentations –

<b>Name/Title/Organization</b>	
<b>Background/Accomplishments:</b>	
	Insert Info on Background/Accomplishments Here
<b>Presentation Skills:</b>	
	Insert Info on Presentation Skills here
<b>Topic:</b>	
	Insert Topic Info Here
<b>Suggested Length of Time (Recommend from 2-6 hours):</b>	
<b>Session Format:</b>	

**Next Call is Monday, September 9<sup>th</sup> at 1:30 EST.**